



**EXECUTIVE COMMITTEE
MEETING MINUTES
February 25, 2019
Lake~Sumter MPO
225 W. Guava Street
Suite 217
Lady Lake, Florida 32159**

Members Present

Nick Girone (Chair)
Leslie Campione (Chair - Elect)
Don Burgess (1st Vice-Chair)
Jim Richards (2nd Vice-Chair)
Tim Sullivan (Immediate Past -Chair)
Bil Spaude (Sumter/At-Large Representative)

Representing

City of Mount Dora
Lake County
Sumter County
Town of Lady Lake
Lake County
City of Bushnell

Members Absent

Mitchell Mack (Lake/At-Large Representative)

Town of Astatula

Staff

Mike Woods
Doris LeMay
Brian Hutt
Diana Johnson

Executive Director
Executive Assistant
TMS Project Manager
MPO Attorney

Mayor Nick Girone, Chair, called the meeting to order at 2:00 PM. It was noted that the meeting was properly noticed and that a quorum was not present. (6 voting members present)

I. AGENDA UPDATE

None

II. PUBLIC COMMENTS

None

III. RECOMMENDATION OF CONSENT AGENDA

Recommendation for approval is requested for Item A. And Items B through C to be placed on the Governing Board Consent Agenda:

- Tab 1
- A. December 3, 2018 Executive Committee Meeting Minutes
 - B. Approval of the Amendment to Lake~Sumter MPO Staff Services Agreement with Lake County
 - C. Consideration of Financial Report as Presented by Milestone Professional Services

Mike Woods provided a brief update on Items A through C. Discussion continued.

Motion was made by Commissioner Don Burgess to approve Item A. And move Items B through C of Consent Agenda forward to the Governing Board, seconded by Commissioner Tim Sullivan – **motion passed 6-0.**

IV. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

- Tab 2 MPO External Audit Report

Mike Woods provided a brief update on the MPO External Audit Report. Discussion continued.

Motion was made by Mayor Jim Richards to recommend Tab 2 be moved forward to the Governing Board, seconded by Commissioner Tim Sullivan – **motion passed 6-0.**

- Tab 3 Consideration to Approve Amending the FYs 2018/19-2019/20 Unified Planning Work Program (UPWP).

Mike Woods provided a brief update on amending the FYs 2018/19-2019/20 Unified Planning Work Program (UPWP).

Motion was made by Commissioner Tim Sullivan to recommend Tab 3 be moved forward to the Governing Board, seconded by Commissioner Leslie Campione – **motion passed 6-0.**

V. DISCUSSION ITEMS

- Tab 4
- A. 2019 List of Priority Projects. New Project submittals, revisions, financial updates. Mike Woods provided a brief update on the list of projects.

- B. Update on the newly formed Community Advisory Committee (CAC). Mike Woods provide a brief update on the newly formed Community Advisory Committee (CAC).
- C. April and May 2019 Agenda Items: (EC only)
 - 1. April – Draft 2019 List of Priority Projects (LOPP)
May – Final 2019 List of Priority Projects (LOPP)
 - 2. April – Draft 2019/20 through 2023/24 Transportation Improvement Program (TIP)
May – Final – 2019/20 through 2023/24 Transportation Improvement Program (TIP)
 - 3. General Planning Consultant (GPC) Contracts with HDR, Kimley Horne, and WSP.
 - 4. Planning Consultant Contract for the Update to the Lake~Sumter MPO Long Range Transportation Plan “TRANSPORTATION 2045”
 - 5. Planning Contract with the East Central Florida Regional Planning Council for Geographical Information Services (GIS)
 - 6. Contract approval for MPO Website development and hosting services
 - 7. Central Florida Metropolitan Planning Organization Alliance (CFMPOA) Draft Regional List of Priority Projects approval.

Mike Woods provided a brief update on Item C. Discussion continued.

VI. PRESENTATIONS

Tab 5

- A. CFX – Alternatives presentation for the Lake/Orange County Connector Study – Metric Engineering will present at the Board Meeting.
- B. Economic Assessment of the Scenic Sumter Heritage Byway in Sumter County, Florida – University of Florida will present at the Board Meeting.

VII. WRITTEN REPORTS – Provided in the Agenda Package

VIII. INFORMATIONAL ITEMS – Commissioner Sullivan provided update on CR 33 project

IX. EXECUTIVE COMMITTEE MEMBERS REPORTS/COMMENTS

Mike Woods provided a brief update on the MPO Joint Certification to be held on the 28th.

- X. ADJOURNMENT** – There being no further business, the meeting was adjourned at 2:35 p.m.
NEXT MEETING: April 22, 2019 @ 2 p.m. Lake~Sumter MPO

Nick Girone, Chair